



Community Education Programming COVID-19 Preparedness Plan

Registration

- Community Education programming will be open in compliance with State and Federal guidelines during this global pandemic. Please be advised that participant compliance with programming expectations for health and safety must be followed. Community Education programs will take an abundance of care for all participants but acknowledge a potential risk for health and safety due to the COVID-19 pandemic.
- Pre Registration is still required prior to attending any class activities.
 - Registration can be completed
 - Online by accessing the [Jordan Community Ed Website](#)
 - In Person or Phone (952) 492-6211 during business hours
Monday - Friday 8:00am -4:00pm

Routine Screening Procedure

1. Do you or your child have one or more of these symptoms?
 - Fever of 100.4 degrees Fahrenheit or higher
 - Difficulty or trouble breathing
 - New cough or a cough that gets worse
 - New loss of taste or smell

If your or your child has one or more of these symptoms, they must stay home and should stay away from others as much as possible, including family members. Parents or caregivers should notify the school, child care, or youth program and consider calling the doctor or other health care provider.

2. Do you or your child have at least two of these symptoms?
 - Sore throat
 - Nausea
 - Vomiting
 - Diarrhea
 - Chills
 - Muscle pain
 - Excessive fatigue (extreme tiredness)

- New or severe headache
- New nasal congestion or runny nose

If you or your child has at least two of these symptoms, they must stay home and should stay away from others as much as possible, including family members. Parents or caregivers should notify the school and consider calling a doctor or other health care provider.

Additional Home Screening Resources

If you have questions if your child should attend programming, please consult the decision tree.

[COVID- 19 Decision Tree for People in Schools, Youth, and Child Care Programs](#)

[Home Screening Tool for COVID-19 Symptoms](#)

Guidelines for Attending Programming

- Wash hands for 20 sec with soap and water upon arrival, and in between activities.
- Maintain 6 feet social distancing.
- Cover cough and sneezes.
- Face Covering Policy
 - Indoor Classes and Activities: Participants are required to wear face coverings during scheduled activities.
 - Outdoor Classes and Activities: Participants are required to wear a face covering when social distancing cannot be maintained.
 - Indoor Recreation Activities and Group Fitness: Participants are required to wear face covering during scheduled activities.
 - Outdoor Recreation Activities: It is strongly encouraged to wear face coverings when participating as an athlete in outdoor organized sporting events, to the extent possible, where social distancing is not being maintained.

Activity Information

An informational email will be sent prior to the start of each scheduled class that will include additional information:

- Waiver Review
- Check In Procedures- including designated drop off and pick up locations
- Items to bring to class
- Any other important information required for activities

*Please note the email will be sent to the email address provided during the registration process. Make sure to mark anold@isd717.org as a safe sender to ensure you receive the information.

Cleaning

Regular cleaning practices are being implemented, including routine cleaning and disinfecting of activity locations including bathrooms. High-touch areas will be cleaned and disinfected before and after each activity. These duties will be performed by building custodial staff or Community Education building attendants when custodial staff are not available. Staff will be provided all necessary cleaning supplies and will be trained in cleaning and disinfecting procedures.

- Instructors/participants may not use areas that are not listed for their activity without prior authorization so that rooms can be sanitized before and after use.
- Water fountains may not be available, participants in activities should bring their own water bottles.
- Doors will be propped open to reduce handling when possible.
- Rooms will be cleaned and disinfected between users.
- Personal Equipment
 - Instructors/participants may bring in personal equipment for their own use provided they get approval prior to their activity. School District 717 reserves the right to refuse the use of personal equipment if we deem it to be a safety or health hazard.
 - Instructors must sanitize all equipment before bringing it into the facility and immediately before they leave the room it was used in.

Social Distancing

Social distancing refers to measures being taken to restrict where and when people can gather in order to stop or slow the spread of infectious disease. In general, 6 feet of separation is the distance that should be kept between people interacting within their community. This recommendation is most important in the setting of a large gathering where there is intermingling of people whose symptom status may be hard to monitor.

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Social distancing is being implemented in the facility in the following ways:

- Total number of groups using the building will be organized and limited depending on building and room/s requested and group size.
- Number of total participants per building will comply with local and/or government maximum gathering restrictions:
- Group sizes will be limited to the maximum number of people that a room can accommodate while maintaining appropriate social distance between people. The following maximums are a general guideline based on current room size and

capacity but will never exceed the maximum gathering size designated by state and/or local governments.

- Signage will be posted throughout the building to remind people to maintain social distance whenever possible. Prominent areas where signs may be posted are building entrances, restrooms, classrooms, gymnasiums, cafeterias, media centers and other areas where people generally gather.
 - [What you need to know about coronavirus disease 2019 \(COVID-19\)](#)
 - [What to do if you are sick with coronavirus disease 2019 \(COVID-19\)](#)
 - [Stop the spread of germs – help prevent the spread of respiratory viruses like COVID-19](#)